

# Track and manage user MFP usage

## Lexmark Device Quotas

### Business Challenge:

Tracking and effectively managing print, scan, copy and fax usage on MFPs without the need to collect meter readings on each device.

### Lexmark's Advantage:

Lexmark device quotas allow the administrator to confirm and enforce user quotas per device for the following functions: monochrome print, monochrome copy, color print, color copy, sent fax, and scan, including scan to e-mail. The administrator can choose to inform or enforce the user's quota when the user is near, reaching or exceeded their quota limit. The user can also see their set quota and where they are to date on the device e-Task touch screen. The administrator can export the device's quota and usage information.

## Features

Welcome test

Your quotas:

Color	Mono
Print - 0 pages	Print - 0 pages
Copy - 0 pages	Copy - 0 pages
Scan - 2 pages	Scan - 0 pages
	Fax - 0 pages

Current Usage:

Color	Mono
Print - 0 pages	Print - 0 pages
Copy - 0 pages	Copy - 0 pages
Scan - 0 pages	Scan - 0 pages
	Fax - 0 pages

### Usage Display

Each user has the ability to see their device usage from the MFP e-Task interface.

### Ideal for:

- Real estate
- Insurance and financial industries
- Law firms

Lexmark Device Quotas

Information | Configure | License

Edit Accounts

User Options

User ID: [text] [button]

Email address: [text] [button]

Mono Quotas

Copy quota: [text] [button]

Copy usage: [text] [button]

Count larger paper sizes as two pages: [checkbox]

Copy enforcement: [button]

Print quota: [text] [button]

Print usage: [text] [button]

Count larger paper sizes as two pages: [checkbox]

Print enforcement: [button]

Scan quota: [text] [button]

### Customized usage tracking

Administrators have the ability to select the type of usage they need to track.

### GETTING STARTED

Lexmark Device Quotas requires the MFP to have a minimum of 256MB RAM and a hard disk.

Quota Administration

Quota accounts can be managed using .csv files. The User Settings file contains user and quota information. The Global Settings file, if applicable, contains settings and other application data that are applied to users who do not have a custom profile. Details on the contents of the User Settings file can be found in the Administrator's Guide.

User Settings file

Download the User Settings file template here: [button]

Import User Settings file here: [button]

Export current accounts to User Settings file here: [button]

Global Settings file

Import Global Settings file here: [button]

Export current settings to Global Settings file here: [button]

Usage Data

Export current usage data here: [button]

Export archived usage data here: [button]

### User Data

Data can be exported to a CSV file and reviewed by the system administrator.